



**SANJAY GANDHI POST GRADUATE INSTITUTE OF
MEDICAL SCIENCES LUCKNOW-226014.**

PHONES: 2668004-8,2668700,2668800,2668900
FAX: 91-522-2668973,2668218(JDMM)

TENDER NOTICE

Sealed offers are invited from manufacture /Authorised Distributors certificate/having having ISO certificate for supply of Animal feed (Green grass etc),Animal Pelleted Feed (Rat/Mice,Guinea pig and rabbit feed),Surgical Instrument and Mattress..Last date of receipt of tender is at 4.00 PM on 10-02-10.Detailed information & tender form may be downloaded from our website www.spggi.ac.in..

Advertisement No. 91 /09-10

DIRECTOR

TENDER NOTICE**SANJAY GANDHI POST GRADUATE INSTITUTE OF MEDICAL SCIENCES RAEBARELI ROAD, LUCKNOW-226014.**

PHONES:2668004-8,2668700,2668800,2668900
FAX: 91-522-2668973,2668734(JDMM)

Sealed offers are invited from reputed manufacturer/ Authorised distributor HAVING ICT based technical companies for supply of the following equipments, as per tender conditions as stipulated in the tender documents.

Sino.	Tender No.	Name of Equipment	Earnest Money	Last Date of Submission	Date of Opening
1	PGI/MM/05/2925/09-10	Mattresses	2000.00	10-02-2010	11-02-2010
2.	PGI/MM/1738/4225/07-08	Animal Feed(Green Grass etc)	2000.00	10-02-2010	11-02-2010
3	PGI/MM/2248/1211/2000/4/II	Animal Feed(rat/mice&rabbit/guinea pig etc)	2000.00	10-02-2010	11-02-2010
4	PGI/MM/09/47/2/08-09	Surgical Instruments	2000.00	10-02-2010	11-02-2010

Non-transferable tender documents can be downloaded from our website www.sgpgi.ac.in. Tender documents duly filled in will be received by speed post/Registered post/courier only in the RSD Cell, 3rd Floor, Administrative Block of the Institute. The Tender number and the name of item must be superscribed on the top of the envelop. The Tender fee for Rs. 300.00 (Non refundable) through Bank draft (nationalized bank only) along with Earnest Money (refundable) in the shape of Demand Draft ,FDR (commercialized bank only) payable at Lucknow in favour of the Director, SGPGIMS, Lucknow. as indicated against tender may be enclosed separately with tender documents. Bids will be opened in the presence of representative of the bidders. If any working day is observed as holiday the next working day will be treated as last date. In case of any legal dispute the legal jurisdiction shall be the Court of Law at Lucknow.

Director reserves the right to accept or reject any tenders in part or full without assigning any reason thereof . The institute will not be responsible for any postal delay.

Advertisement No. 91 /09-10

Director

**SANJAY GANDHI POST GRADUATE INSTITUTE OF MEDICAL SCIENCES,
RAEBARELY ROAD, LUCKNOW – 226 014**

TENDER DOCUMENTS

GENERAL TERMS & CONDITIONS FOR NOTICE INVITING

The following terms & conditions should be compiled with while submitting tender :

1. **Tender** should be submitted to the RSD Cell Located at 3rd Floor of the Administrative Building, Sanjay Gandhi Post Graduate Institute of Medical Sciences, Raebareli Road, Lucknow 226014, INDIA. Under the sealed cover failing which the tender shall be disqualified.
2. **The** tender terms and conditions be clearly typed or legible written giving the full name and address of the tenderers. The tenderers should quote in figures as well as in words the rates and amount tendered by him/them . Alteration, if any unless legible attested by the tenderers, with their full signature, shall invalidate the tender. The tender should be signed by the tenderers himself/themselves or him/their authorized agent on his/their behalf. In case the tender is signed by the agent the authority letter in his favour shall be enclosed with tender documents.
3. **Sealed** Tenders should be submitted in two-bid system (in two identical copies) consisting earnest money, technical offer & price bid. In case of equipments tender the Earnest Money and Technical Bid shall be submitted in first part while price bid be submitted in second part, both separately sealed.
4. **The** tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible. No blank space should be left, which would otherwise make the tender liable for rejection.
5. **Delivery** schedule with definite date of delivery at destination taking into cognizance of transit facilities must be indicated. This contractual delivery date/period should be inclusive of all the lead-time.
6. **The** tenderers should clearly state whether he/they are manufacturer, accredited agents, or sole representative (indicating their name of Principal) on the top of the Bid.
7. **The** tenderers submitting his/their tender would be deemed to have considered and accepted all the terms and conditions. No Equiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.
8. **The** quantity shown in the Schedule may be increase or decrease on any extent depending upon the actual requirement.
9. **The** tenderer shall specify after sales services facilities within the Guarantee/Warranty period. The warranty period will be extended for the period of the Instruments remain out of order during warranty period.
10. **The** tenderer shall also confirm the Installation, Commissioning, Demonstration and Training to the concerned of this Institute.
11. **The** tenderer shall submit the pre-requisite information like Civil works/Electrical details etc. within 2 weeks from the date of receipt of order or establishment of letter of credit as the case may be.
12. **The** Institute reserves the right to cancel/reject in full or any part of the tender which generally do not fulfill the conditions stipulated in the tender without assigning any reason.
13. **Any** action on the part of the tender to influence any body of the Institute will make his/their tender liable to rejection.
14. **The** tenderers shall submit the offer with in original copy of the tender documents duly signed on each page. Item-wise rates indicating units can be offered on letter head of the firm.
15. **In** the case of placement of Purchase Order, the vendor (the tenderers whose tender is accepted) shall have to confirm the purchase order within 7 days from the date of the dispatch of purchase order otherwise it will be deemed that offer is acceptable to the firm. Notwithstanding any other provision, the terms & conditions and any other items given in the Purchase order will be treated as binding with “ Errors & omission Expected” basis. However, if the supplier notices any mistake in the contentions of the order, he they must bring the same to the notice of the Institute and seek clarifications. Supplier will be to bear the responsibility for failure to take this action.

16. **The** Institute may in writing make any revision or change in the purchase order including additions or deletions from the quantities originally ordered in the specifications or drawings. If any such revisions/changes affect the price or delivery, the same shall be subject to the adjustment of price/delivery, where required on a reasonable basis by mutual agreement in writing which should be communicated.
17. **The** tenderer shall also furnish performance bank guarantee of **15%** of the order value or (FOB) value at the time of shipment or supply of goods and this will be relapsed after the successful completion of warranty period.
18. **The** Institute reserves the right to cancel the purchase order or any part thereof and shall be entitled to revise the contract wholly or in part by a written notice to the vendor, if –
 - **The** Vendor fails to comply with the terms of the purchase order including specifications and other technical requirement.
 - **The** vendor becomes bankrupt or goes into liquidation.
 - **The** vendor fails to deliver the goods in time and or does not replace the rejected goods promptly.
 - **A** receiver is appointed for any of the property owned by the vendor.
19. **Upon** receipt of the said cancellation notice, the vendor shall discontinue all works of the purchase order and matters connected with it.
20. **Earnest** Money be paid in shape of D/D, TDR, FDR, drawn in favour of the Director, Sanjay Gandhi Postgraduate Institute of Medical Sciences and payable a Lucknow (U.P.), India as per mentioned in the tender notification.
21. **Unless** otherwise specified in the order, the order price shall remain firm and will not be subject to escalation of any description during the pendency of the order, notwithstanding the change in the cost of materials, labour and/or variations in taxes, duties and other levies on raw materials and components may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever.
22. **For** indigenous goods the price should be on F.O.R. SGPGIMS basis inclusive of all levies and duties wherever applicable which should be indicated clearly. The rates of sales tax should be clearly indicated wherever chargeable. The SGPGIMS is not eligible to issue 'C' or 'D' Form, however the concessional rate of Central Sales Tax admissible to Research Institutions on purchase of Scientific Instruments/Equipments etc. from certain States like Maharashtra, Delhi, West Bengal etc. is applicable to this Institute.
23. **Prices** will be quoted on F.O.B. as well as estimated CIF New Delhi basis for imported goods, Indian Agency commission/rebate payable to Indian Agent, if any, shall be shown separately and that will be payable in equivalent rupee directly to Indian Agent as per declaration furnished by foreign suppliers. The Institute reserves the right to get their goods air – freighted/Sea freighted & air insured/marine insured up to site.
24. **The** offer of the tenders shall remain valid for a period of **180 days** from the date of opening of the tender.
25. **All** goods or materials shall be supplied by the tenderers whose tender is accepted, strictly in accordance with the specifications, drawings, data sheets, other attachments and conditions stated . Any alterations of those conditions shall not be made without the consent of the Institute in writing which must be obtained before any work against the order is commenced. All material furnished by the seller pursuant to this order (irrespective of whether engineering, design data or other information has been furnished, reviewed or approved by the Institute) will be guaranteed to the best quality of their respective kind (unless otherwise specifically authorized in writing by the Institute) and shall be free from faulty design (to the extend such design is not furnished to the Institute) workmanship and materials, and to be of sufficient size and capacity and of proper materials so as to fulfill in all respects with all operating conditions, if any, specified in this order.
26. **The** Equipment supplied shall carry a warranty of **60 months** from the date of satisfactory Installation and commissioning of the equipment. If any trouble or defect originating with the design, materials, workmanship or operating characteristics of any materials arise at any time from the date of Installation, the same shall promptly as possible make such alteration, repairs and replacement as soon as notified thereof, the seller shall at his own expenses and as

- promptly as may be necessary to permit the materials function in accordance with the specification and to fulfill the foregoing guarantee/warranty.
27. **The** Institute may at his option, remove such defective materials at the seller's expense in which event the seller shall, without any cost of the SGPGIMS and as promptly as possible, furnish and install proper materis, repaired or replaced materials shall be similarly guaranteed for a period of not less 30(thirty) months from the date of shipment.
 28. **In** the event that the materials supplied do not meet the specifications and are not in accordance with the drawings, date sheets or the terms of this order, rectification is required at site, the SGPGIMS shall notify to the seller giving full details of differences. The seller shall attend the site, within seven days of receipt of such notice to meet an agree with representative of the SGPGIMS the action required to correct the deficiency.
 29. **If** the seller fails to attend meeting at site within the time prescribed above, the SGPGIMS shall immediately get the same rectified the work/materials and seller shall reimburse the Institute all costs and expenses incurred by the SGPGIMS in removing such trouble or defect.
100% payments shall be released within 30 days from the date of satisfactory receipt of materials or satisfactory installation if applicable. Where necessary performance bank guarantee @ **15%** of the ordered value or FOB value shall be submitted to the Institute before arranging the delivery till expiry of warranty period.
 30. **In** the event that the materials supplied do not meet the specifications and are not in accordance with the drawings, date sheets or the terms of this order, rectification is required at site, the SGPGIMS shall notify to the seller giving full details of differences. The seller shall attend the site, within seven days of receipt of such notice to meet an agree with representative of the SGPGIMS the action required to correct the deficiency.
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 32. **If** the seller fails to attend meeting at site within the time prescribed above, the SGPGIMS shall immediately get the same rectified the work/materials and seller shall reimburse the Institute all costs and expenses incurred by the SGPGIMS in removing such trouble or defect.
 33. **100%** payments shall be released within **30 days** from the date of satisfactory receipt of materials or satisfactory installation if applicable. Where necessary performance bank guarantee @ **15%** of the ordered value or FOB value shall be submitted to the Institute before arranging the delivery till expiry of warranty period. In case of imported goods/equipment, the payment schedule will be as follows :
A - 75% against shipment
B - 25% against installation
 34. **The** mode of payment will be through irrevocable letter of credit. However, Indian Agency Commission or Technical Services charges would be paid in Indian rupee after satisfactory receipt & installation of goods at site. Indian Agency Commission will be declared in the price/bid.
 35. Time delivery as mentioned in Purchase order shall be the essence of the order and no variation shall be permitted except with prior authorization in writing from Purchaser.
 36. **In** the event of delay in making delivery on the part of the vendor, it will be at purchaser's discretion to receive delivery with a reduction in price of the article/or equipment.
 37. **Forced** majeure shall mean and be limited to the following :
Any war/hostilities
Any riot or civil Communication
Any earthquake, flood, tempest, lighting or other natural physical disaster
Any strike, or lock-out (only those exceeding ten continues day in duration) affecting the performance of the seller's obligations.
The seller shall advise the SGPGIMS by registered letter duly certified by Local Chamber of Commerce of Statuary authorities the beginning and end of the above causes of delay within7 (seven) days of occurrence and cessation of such Forced Majeure conditions, in the event of delay lasting over one month, if arising our causes of Force Majeure, the SGPGIMS the right to cancel the order and the provisions governing termination state under articles shall apply.

For delays arising out of Forced Majeure, the seller shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Force Majeure and neither the. SGPGIMS nor the seller shall be liable to pay extra costs provided it is Mutually established that Force Majeure conditions did actually exist.

The seller shall categorically specify the extent of Force Majeure conditions prevalent in his works (such as power restriction etc.) at the time of submitting the bid and whether the same have taken into consideration or not in the quotations.

In the event of delay delivery and/or unsatisfactory manufacturing progress and supply, the SGPGIMS has the right to cancel the purchase order as whole or in part without liability of cancellation charges.

In the event of rejection of non-confirming goods the vendor shall be allowed, without any extension of delivery time to correct the non-conformities, should however the vendor fail to do so within stipulated time, the SGPGIMS may cancel the order.

38. **No** payment shall be made for rejected material nor would the tenderer be entitled to claim for such items.

39. **Rejected** items would be removed by the tenderer from the site within two weeks of the date of rejection at their own cost. In case they are not removed they will be auctioned at the risk and responsibilities of the suppliers without any further notice.

40. **In** the case of not honoring the supply order, Sanjay Gandhi Postgraduate Institute of Medical Sciences, will have the right to impose penalty as deemed fit to resort to make purchase at the suppliers cost and risk may forfeit his security to make purchase at the suppliers cost and risk.

41. **In** the case of non-supply of stores within stipulated period, it will be at the desecration of the Sanjay Gandhi Postgraduate Institute of Medical Sciences to accept delivery with late delivery clause @ 1% per week maximum to the extent of 10% of the ordered value for delayed supply. In the case of imported goods, the late delivery clause will be imposed @ 0.5% per week subject to the maximum of 5% of FOB value.

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45. **All** disputes and question, if any arise between the Institute and the bidder out of or in connection with the terms and conditions contained herein or as to the construction of application thereof, or the respective rights and obligations of the parties there under or as to any clause or thing herein contained or by reason of the supply or failure or refusal to supply any material or as to any other matter in any way relating to these presents shall be referred to the sole Arbitration, President of the Institute/Chief Secretary of the U.P. Govt. or his nominee. The decision of the sole arbitrator shall be final and binding upon both parties and subject to adjudication of Lucknow Court. Place for arbitration shall be at Lucknow (U.P.), India. Venue of such arbitration proceedings shall be the Institute. Arbitration and conciliation Act 1996 and rules made there under shall be applied to the proceedings under this clause.

46. **Sales-Tax** Registration certificate duly attested copy by a Gazetted Officer should also be enclosed.

Sales Tax, Income Tax clearance certificate along with the affidavit from a notary that the firm has never been black listed must be attached along with the tender failing which the tender will be rejected and no correspondence will be entrained in this regard.

Tenderers hereby agree to all terms and conditions stipulated in N.I.T. and undertake to sign the rate Contract or Supply order within the given days from the date of order failing which Security shall be liable to forfeit.

The manufacturer or their Indian representative will ensure a proper after sales service as per our requirement from time to time, against the guarantee/warranty clause as per the terms

and conditions agreed under negotiations would be provided at our Institute without fail. Any negligence on this account shall be the sole responsibility of foreign vendor and the liability of compensation will be fixed up by the Sanjay Gandhi Postgraduate Institute of Medical Sciences, Lucknow.

A Comprehensive offer of same for **5 years** would be finalized before placement of order either on comprehensive or semi/non-comprehensive basis (with or without spare/consumables/Accessories including labor charges) by the Institute to the tune of 95% uptime of equipment that AMC will be effective after expiry of warrantee period.

47. **The** price bid will be opened in the presence of authorized representative of qualified tenderer within 45 to 60 days from the date of opening of technical bid.
48. **The** price ranking will be carried out as under :
- (i) The exchange rate of last date of submission of bid will be applicable for price ranking.
 - (ii) The prices for optional items will be excluded for ranking purpose i.e L-1, L-2 etc.
 - (iii) After omitting 'optional items' ranking will be determined as under
**Total Price = Price with all accessories as per technical specification
+ CMC Price (with spares) for five years after warranty.**
49. **The** supplier will get the equipment/consignment cleared from the custom. The Custom Duty and clearance charges as well as freight charges will be borne by the manufacturer/Indian representative at the time of clearance which will be reimbursed by the Institute on production of documentary evidence. Also the insurance will be arranged by the firm effective from port of shipment to Central Store, SGPGIMS, LUCKNOW and the charges will be reimbursed by the institute based on documentary evidence.

Joint Director (MM)
for Director
Sanjay Gandhi Postgraduate Institute of Medical Sciences,
Raebarely Road, Lucknow

Specification of Mattresses :-

Water Mattress : Qty=02No's
Mattress (Washable) four section mattress as per size of bed size
200CMx92CMx10.2Cm=Qty 400No's.
Mattress (Coir) : Qty=100No's
Mattress for stretcher trolley(22 inchesx70inches)=04No's
Mattress for transfer trolley=Qty=02No's

Specification of Animal Feed(Green Grass etc)

1. Mixed Vegetables 10.0KG per day for 365 days= 3650.000 Kgs
2. Green Grass (Foder) 90.000KG per day for 365 days= 32850.000Kgs
3. Gramm 12.000 Kgs per day for 365 days =4380.000Kgs

Specification of Animal Feed (Rat/Mice & Rabbit/Guinea Pig feed)

Technical specification of the animal pelleted feed

Diet compositions for rat and mice : per 100kg diet

1. Wheat flour : 22.5%
2. Roasted Bengal gram flour : 60.0%
3. Skin milk powder : 05.0%
4. Casein : 04.0%
5. Refined ground nut oil : 04.0%
6. Salt mixture : 04.0%
7. Vitamin mixture : 00.5%

Diet compositions for guinea pig and rabbit : per 100kg diet.

1. Wheat flour : 61.3%
2. Roasted Bengal gram flour : 28.2%
3. Casein : 01.0%
4. Refined ground nut oil : 05.0%
5. Salt mixture : 04.0%
6. Vitamin mixture : 00.5%
7. Vitamin C : 50mg/kgdiet

Finished product should have

<u>Nutrients</u>	<u>rat and mice</u>	<u>guinea pig and rabbit</u>
1. Protein (min %)	22-24	4-18
2. Fat (min%)	4-5	2.5-4
3. Crude fibre (min %)	4-5	10-12
4. Ash (min %)	8	8.5
5. Nitrogen free extract(%)	45-55	45-55
6. Calcium (%)	1-1.5	1-1.5
7. Phosphorus (%)	0.4-0.6	0.4-0.5
8. Vitamin mixture(%)	0.4-0.5	
9. Moisture (max%)	10-12	10-12
10. gross energy (K cal/kg)	3600	3500

Minerals

- | | <u>per 100kg diet(gm)</u> |
|-------------------------|----------------------------------|
| 1. Di Calcium Phosphate | 1250.000 |

2. Sodium Chloride	300.000
3. Ferrous Sulphate	60.000
4. Potassium Iodide	1.000
5. Copper Sulphae	1.908
6. Calcium Carbonate	555.000
7. Magnesium Sulphate	229.200
8. Manganese sulphate	16.040
9. Zinc sulphate	2.192
10. Cobalt Chloride	0.012
All Mixture together	2405.352gms
Starch	1594.648 gms

Total = **4000.000 gms**
= **4.0Kg/100Kg**

Vitamin Mixture Composition

1. (dl)-a Tocapharol 50% dry power	(E)	12.0Kg
2. Manadione	(K)	0.15g
3. Thiamine	(B1)	1.2g
4. Riboflavin	(B2)	0.5g
5. Pyridoxin	(B6)	0.5g
6. Niacin		1.0g
7. Pantothanic acid(Calcium) salt)		1.2g
8. Cynocobalamina	(B12)	0.5 ug
9. Folic acid		0.1g
10 Para amino benzoic acid(PABA)		10.0g
11. Biotin		40.0mg
12. Inositol		10.0g
13. Choline chloride		100.0g

Total Vitamin should be mix together	136.79gms
Starch	363.21gms
Total=	500.00gms

General specification:

<u>Type of Pellet</u>	<u>Quantity</u>	<u>size of pellet</u>
i) Rat and Mouse	1500x25Kg bag	12-15mm
ii) Guinea pig and Rabbit	500x25Kg bag	05-07mm

Terms and Conditions:

1. The keeping quantity of pelleted feed should be of three months.
2. Supply is required on alternate month consumption basis.
3. Each consignment should have following information's-

- i) Batch No.
- ii) Date/Month of manufacturing.
- iii) Date/Month of Expiry
- iv) Quantity certificate that supplied feed does not contain any periodic and have metals above permissible levels.
- v) Quantity certificate that supplied feed has no microbial/fungal contaminates permissible levels.

- vi) Feed analysis report, from any ISO/NABL/GLP/GMP certified labelled required along with each consignment of the pelleted feed and in random samples from supplied feed would be collected and sealed, cost of the supplier to assure the quality by failing which no payment will be made against missed bill.

Specification of surgical Instruments

1. Baby weighing machine
2. Stethoscope.
3. Tongue depressor 3 sizes-4sets
4. Nasal speculam 3 sizes-4sets
5. Ear Speculam 3 sizes-4sets
6. Indirect Laryngoscopy-3sizes
7. Tuning Forks-512 & 256 Hz
8. Woon cavlur.
9. Instrument tray SS
10. SS Tray with lid.
11. Laryngoscope A & P.
12. Enema Cane.
13. Proctoscope.
14. Naagill forceps
15. Cheatle Forceps.
16. Vascular Scissors.
17. Vascular Bull dogs curve.
18. Vascular forceps.
19. Laryngoscope with blades.
20. Surgical Dressing Drum SS 10"x12".
21. Doctor's Chair: Specification:
 - I) Built in Pneumatic cylinder system.
 - II) Smooth height adjustment by the post control.
 - III) Rotation 360 degree.
22. Nebulizer Machine: Specification:-
 - I) Must be heavy duty to withstand repeated usage.
 - II) Pressure 26-32 psi.
 - III) Airflow rate 0.2 ml/mmt.
 - IV) Meduaation capacity minimum 5-6ml.
 - V) Nebulyzer rate 0.2ml/mnt.
 - VI) Sound level 60 db.
 - VII) Paectule size 5-1,3u.
 - VIII) Weight should be easily portable.
 - IX) Accessories: Compressor, Jet nebulizer, Adult aerosol mask, Oxygen tubing, T Pieces, Mouthpiece, Corrugated Tube, Ccarry bag, replacement filter, Air Tube.
23. B.P Instruments (Handy).
24. Non-Invasive B.P. Monitor.
25. B.P. Instruments Portable.
26. B.P. Instruments (Stand Type).