

दैनिक जागरण - 18.05.2018



## SANJAY GANDHI POST GRADUATE INSTITUTE OF MEDICAL SCIENCES

Raebareli Road, Lucknow - 226014

Phones : (0522) 2668004-8, 2668700-800-900 Fax: 0522-2668017, 2668078

### NOTICE INVITING E-TENDER (NIT)

Sanjay Gandhi Post Graduate Institute of Medical Sciences (SGPGIMS) has more than 1000 beds (and the number of beds are likely to be increased in future) Lucknow and invites e-tenders in two parts (Technical Bid and Financial Bid) for the following services of the Institute.

1. E-Tender for Patient Kitchen and Dietary Services.
2. E-Tender for 'Operation and Comprehensive Annual Maintenance of Medical Gas Plant and Central Pipe Line System.
3. E-Tender for Repairing of Furniture & Miscellaneous work
4. E-Tender for 'Operation of Operator Console & Maintenance of Telephone Cable Network'
5. E-Tender for 'Installation, Operation and Maintenance of DIGITAL T.V. SIGNAL NETWORK.
6. E-Tender for Horticulture Maintenance Services.
7. E-tender for Allotment of Shops at Community Centre of the Institute on Rent Basis.

E-tender in this regard shall be available on the website [www.etender.up.nic.in](http://www.etender.up.nic.in) from 19-05-2018 to 08-06-2018. In addition this shall also be available for information only on the website of the institute [www.sgpgi.ac.in](http://www.sgpgi.ac.in).

Adv. No.: I/06/Contract/2018-19

DIRECTOR





# संजय गंधी स्नातकोत्तर आयुर्विज्ञान संस्थान, लखनऊ

Sanjay Gandhi Post Graduate Institute of Medical Sciences,  
Rae-Bareli Road, Lucknow-226014

## E-TENDER NOTICE

### Horticulture Maintenance Services

E-tenders /bids in two parts (Technical Bid and Financial Bid) are invited by the Sanjay Gandhi Post Graduate Institute of Medical Sciences (hereinafter referred to as SGPGIMS) for 'Horticulture Maintenance Services' of the Institute.

Title of Tender	Horticulture Maintenance Services
Tender fee	Rs.25000/- + GST @ 18% Rs. 4500/- i.e. Rs. 29,500.00 (Non-refundable)
Date of availability of Tender document in the website	Between 19.05.2018 to 08.06.2018
Last Date of uploading the Bids.	09.06.2018 (Midnight)
Date of downloading the Technical Bid from the website.	12.06.2018 at 11.00 AM
E.M.D.	Rs.1,09,500/- (One lac nine thousand five hundred only)
Performance Security Deposit	05% of the Contract Value
Estimated contract value	Rs 1,08,99,845/-

#### 1. Eligibility of Bidders:

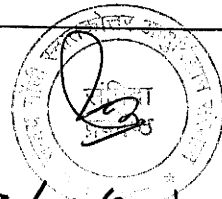
The tenderer/bidder should fulfill the following requirements/criteria in order for his tender to be eligible to be considered as valid tender:-

- Average Annual Turnover of Rs. minimum 30% of the estimated value of work to be done per year, during the preceding three Financial Years, which comes to Rs. 1,08,99,845.00 i.e. 30% = 32,69,953.50 . The tenderer shall submit a certificate signed by a chartered accountant certifying the Annual Turnover for the relevant Financial Years.
- Experience of having successfully completed works of similar nature, namely " Garden Horticulture, Landscaping work and its Maintenance" against work orders or rate contracts during the preceding 7 (Seven) years, as below:-
  - 80% of the estimated value or Rs.87,19,876.00 during any one year  
OR
  - 50% of the estimated value or Rs.54,49,922.50 during any two years  
OR
  - 40% of the estimated value or Rs. 43,59,938.00 during any three years.

**Note:** Experience and satisfactory work experience certificate issued by head of the institution/authorized person must be annexed with bid.

#### Submission of E-tenders:

- The bid along with the necessary documents should be uploaded in the [www.etender.up.nic.in](http://www.etender.up.nic.in) portal as per guidelines mentioned in the portal. Tender have to be submitted only online at [www.etender.up.nic.in](http://www.etender.up.nic.in) in two bid systems i.e. (i)



SE. No. 6 of NIT/ABU.No. 1/06/Contract/2018-19



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**technical bid and (ii) financial bid** in the prescribed proforma. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Tender sent by any other mode will not be accepted. The list of documents to be submitted along with technical bid and financial bid are detailed in the Tender Document.

- (ii) The Institute reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without assigning any reason. The decision of the Director of the Institute in this regard shall be final and binding on all.
- (iii) All tender forms duly filled along with tender fee Rs.25000/- + GST @ 18% Rs. 4500/- i.e. Rs. 29,500.00 (Non-refundable) should be deposited in the account of SGPGIMS, Lucknow online through RTGS. The details of account is as under:-

Account no. : 10095237355  
Name of Account : Director, SGPGI  
Name of Bank & Branch : SBI, SGPGIMS, Branch, Lucknow.  
IFSC Code : SBIN0007789

The Copy of UTR should be enclosed with technical bid, No tender fee will be accepted offline. Incomplete tender in any respect shall be summarily rejected.

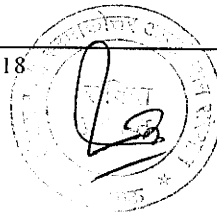
**DIRECTOR**



**IMPORTANT**

The bidders are advised to go through the following five sections carefully before filling up the Technical Bid (Part-A) and Financial Bid (Part-B).

Sections	Particular	Pages nos.
I.	Instructions to Bidder	04-07
II.	General conditions of contract	08-16
III.	Special terms & conditions and Scope of work	17-23
IV.	Technical Bid (Part – A)	24-30
V.	Financial Bid (Part – B)	31-37



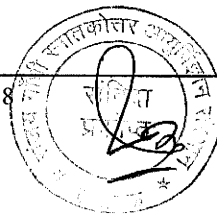


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### SECTION-I Instructions to Bidder

1. The bid along with the necessary documents should be uploaded in the [www.etender.up.nic.in](http://www.etender.up.nic.in)' portal as per guidelines mentioned in the portal. Tender have to be submitted only online at [www.etender.up.nic.in](http://www.etender.up.nic.in)' in two bid systems i.e. (i) technical bid and (ii) financial bid in the prescribed proforma. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Tender sent by any other mode will not be accepted. The list of documents to be submitted along with technical bid and financial bid are detailed in the Tender Document.
2. The Institute reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without assigning any reason. The decision of the Director of the Institute in this regard shall be final and binding on all.
3. i) The bid is non-transferable.  
ii) The bidder should be registered as a Society, Firm or Company. Proprietary Firms are also eligible.
4. The bidder submitting their bid would be deemed to have read and accepted all the terms and conditions of tender. No verbal or written enquiries shall be entertained in respect of acceptance or rejection of the bid.
5. Only proprietor will sign the bid document in case of a Proprietary Firm. In case of a Partnership firm authorized partner of the firm shall sign the bid documents and attested copy of authorization of such partner shall be enclosed with bid. In case of a Company the bid documents shall be affixed with the seal of the company and signed by such person / persons as may be authorized by the articles of associations of the company and/ or a resolution of the board of directors thereof to sign for and on behalf of the company and duly attested copy of the resolution shall be enclosed with bid. The cancellation of any document such as power of attorney, partnership deed, etc. shall immediately be communicated by the Bidder (s) to the Institute in writing, failing which the Institute shall have no responsibility or liability of any action, taken on the strength of the said documents.
6. Only Proprietor will sign the Agreement in case of Award of work to a Proprietary Firm, however in cases of Partnership Firm/Company only legally authorized person will sign the Agreement.
7. The schedule of rate(s) and quantities must be carefully and properly filled in. All rates should be mentioned in words as well as in figures. Please note NO Corrections and alterations in the Financial Bid will be allowed.
8. Subletting of contract, wholly or partially, in any form is strictly prohibited, and would entail termination of contract with forfeiture of security deposit and imposition of penalty and such other action as may be deemed essential in the sole discretion of the Director.

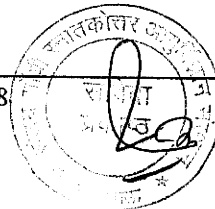




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9. All the pages of the bid documents and supporting documents, annexure/enclosures etc. must be numbered serially, signed and stamped by the bidder and mention the total number of pages on the Technical bid form at Part-A.
10. Only the sought for information and details are required to be provided with the tender document. If the bidder desires to provide additional information the same may be provided separately on A-4 size white paper with proper indexing.
11. Only those bidders who successfully qualify in the Technical Bid will be allowed to participate further in the bidding process.
12. The employees of Sanjay Gandhi Post Graduate Institute of Medical Sciences (Institute) or their Family members shall not be eligible to participate in the bid process. For the purposes of this clause family members mean only dependent Parents, Sons, Daughters, brothers, Sisters and Spouse.
13. All letters posted to the successful bidder on the address given in bid will be considered to have been delivered. Accordingly, prospective bidders are advised to write their full & correct postal address.
14. In the event of withdrawal by a bidder before the expiry of validity of offer, Institute shall have right to forfeit the Earnest Money Deposit (EMD).
15. BID SHALL BE REJECTED IF :-
  - (a) Bidder fails to enclose the scanned copy of the tender Fee.
  - (b) Bidder fails to enclose the scanned copy of EMD with Technical Bid Part-A.
  - (c) Authenticity of any of the supporting document is found to be fabricated.
  - (d) Bidder or partner/proprietor/firm/company has ever been blacklisted by any department/organization/Institute/Government in the preceding five years.
  - (e) Bidder or partner/proprietor/firm/company is convicted, punished, charge sheeted in a criminal case involving moral turpitude.
  - (f) Bid sent through courier service or deposited by hand.
  - (g) Bidders try to influence any official of the Institute, in any manner whatsoever.
  - (h) Bidder fails to submit Attested scanned copy of Certificate of EPF & ESI Registration, wherever called for.
  - (i) Bidder fails to submit the required information/document/certifications/ declaration as per the terms and condition of the tender document.
  - (j) Bid is found to be incomplete in any respect.
  - (k) Bid is found to be conditional.
  - (l) Any affidavit/declaration/certification is found to be false or untrue or incorrect or forged or deceitful.
  - (m) Bid is found to be submitting such rate as are below the prescribed taxation/wages/statutory dues of manpower to be deployed (wherever applicable).





## संजय गॉंधी स्नातकोत्तर आयुर्विज्ञान संस्थान, लखनऊ

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16. The Institute reserves its right to reject any or all bids received, without assigning any reason in lieu thereof.

17. **Instructions for Technical Bid:**

(a) **EARNEST MONEY (EMD)**

i) Earnest money deposit of Rs.1,09,500/- (**One lac nine thousand five hundred only**) should be paid online through RTGS. The details of RTGS is as under:-

**RTGS Details:-**

Account no. : 10095237355  
Name of Account : Director, SGPGI  
Name of Bank & Branch : SBI, SGPGIMS, Branch, Lucknow.  
IFSC Code : SBIN0007789

The proof of EMD should be enclosed with Technical Bid or the tender. The earnest money will be refunded to unsuccessful bidders within three months of finalization of tender. The earnest money may be returned back to the Successful Tenderer, after receipt of Security Deposit before signing of the Agreement

ii) EMD in any other format is not acceptable.

- (b) Bidder must furnish the balance sheets for preceding three financial years duly certified by the chartered accountant showing turnover of the tenderers stipulated in the tender document.
- (c) Self-attested copy of PAN/TAN/TIN as applicable is required to be submitted.
- (d) An affidavit duly sworn before a Notary that the firm or proprietary concerned or company have never been blacklisted (**Annexure –I of Technical Bid**).
- (e) An affidavit duly sworn before a Notary that neither bidder nor the firm/ Partners/ proprietor/Director of the company has never been convicted or punished by any Hon'ble Court of Law nor any criminal prosecution, involving moral turpitude, in which a charge sheet is issued, is pending against any of them. (**Annexure – II of Technical Bid**)
- (f) Self-Declaration to the effect that the rates quoted in the Tender is the lowest rates, or the highest rate (as the case may be), quoted to any Government Institute/Hospital (State/Central) in India. (**Annexure-III of Technical Bid**)
- (g) An affidavit to the effect that bidder does not have any relation with the person authorized to evaluate technically or involved in finalizing the tender. (**Annexure-IV of Technical Bid**)
- (h) Copy of Bank Passbook or Statement of Bank Account from Bank for last twelve months.
- (i) Attested scanned copy of Certificate of EPF& ESI Registration must be submitted along with the code number.
- (j) Attested scanned copy of Certificate of GST registration must be submitted along with number.





## संजय गॉधी स्नातकोत्तर आयुर्विज्ञान संस्थान, लखनऊ

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- (k) An affidavit duly sworn before a notary in support of capabilities with respect to personnel, equipment and management of horticulture maintenance service.

### 18. Instructions for Financial Bid:

- (a) The bidder must quote in figures as well as in words the amount offered and in the event of any discrepancy, the amount quoted in word would be taken to be the offered amount.
- (b) The bidder should ensure that the rates are written in such a way that no blank space is there.
- (c) Bidder is also required to submit minimum wages order issued by labour department, as applicable on the date of submission of bid, if man power is stated in the document.
- (d) The bidder quoting rates below admissible/applicable minimum wages of the manpower approved by labour department stated in the document will not be considered.
- (e) Break up/Details of Govt. tax & Levies must be clearly mentioned in the bid.
- (f) Bidder must clearly specify the GST to be paid extra, failing which price will be taken as basic price excluding GST. Elaborate GST in percentage terms, however same will not be considered in financial comparisons.
- (g) The bidder has to quote the rate and amount of GST separately in the financial bid. Failure to specify the GST (rate and amount) separately would render the financial bid a nugatory/null.
- (h) **The bidders are advised to visit the horticulture department/site of the institute before quoting the rates, they may contact Sri Rajesh Mishra (CUG no. 8765974011) for clarifications, if any.**
- (i) Rates and tender will be finalized on the basis of criteria as laid down in Section III.

